

## IMPORTANT

Please remove our guidelines/instructions before submitting your files, or else they will be printed. All text should be converted to outlines.

**Final Size: 2.5 inches wide x 2.5 inches tall**  
**Size with Bleed: 2.75 inches x 2.75 inches**

### — — SAFE ZONE:

All critical elements (text, images, graphics, logos, etc.) must be kept inside the blue box.

### — TRIMMING ZONE:

Please allow .1 inches cutting tolerance all around. We do not recommend having borders due to shifting in the cutting process, which may cause borders to appear uneven.

### — BLEED ZONE

Make sure to extend the background images or colors all the way to the edge of the black outline.

